

Recruitment of Officer - Group Interview Assessment Form

Date: 2018

Session: _____

Interview Board: _____

Assessment Items	Seat No.	1	2	3	4	5	6	7	8	9	10	11	12	S1	S2
	Candidate No.														
i) Turn out and Appearance	10 (Max) 6 (Pass)								8						
ii)	10 (Max) 6 (Pass)														
iii)	20 (Max) 15 (Pass)														
iv)	20 (Max) 15 (Pass)														
v)	20 (Max) 15 (Pass)														
vi)	20 (Max) 15 (Pass)														
Overall Passing Mark: \geq	Total Score														
	Result														

Note : If the score in any one item among (i) to (vi) is below its passing mark and/or the total score is below the overall passing mark, the candidate should be classified as "Fail" in Group Interview.

_____ (signature)

(Name of Board Chairman)

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Correctional Services Department

Recruitment of Officer
Final Interview Record

Date : _____/2018

Name of Candidate : _____

Sex : _____

Candidate No. : _____

Date of Birth : _____
(day/ month/ year)**I. Impromptu Talk**1. Turnout

(i) Impressive 5 marks

(ii) Neat and Tidy 4 marks

(iii) Moderate 3 marks

(iv) Acceptable 2 marks

(v) Unkempt 1 mark

Marks : _____

2. Appearance

- (i)
- (ii)
- (iii)
- (iv)
- (v)

Marks : _____

3. Assessment of the Talk

- (i)
- (ii)
- (iii)
- (iv)
- (v)

Weight Marks

Total : _____

Total Marks : _____

Grading:

Very Good	Good	Unsatisfactory
<input type="checkbox"/> 100 – 75	<input type="checkbox"/> 74 – 50	<input type="checkbox"/> Below 50

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II. Selection Interview

<u>Assessment</u>	<u>Weight</u>	<u>Marks</u>
(i) Power of Analysis	20	12
(ii)		
(iii)		
(iv)		
(v)		

Total : _____

Grading :

Very Good	Good	Unsatisfactory
<input type="checkbox"/> 100 – 75	<input type="checkbox"/> 74 – 50	<input type="checkbox"/> Below 50

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III. Summary

(A) Grading

- 1. Physical Fitness Test
(Passing mark : 15 and at least 1 mark should be obtained for each item) marks
- 2. Written Test
(Passing mark : for each paper)
 - English Essay marks
 - Chinese Essay marks
- 3. Aptitude Test
 - (i) Part 1 (Passing mark :) marks
 - (ii) Part 2 (Passing mark :) marks
- 4. Basic Law Test
(No passing mark) marks
- 5. Group Interview
(Passing mark :) marks

- 6. Impromptu Talk
(Passing mark :)

Very Good	Good	Unsatisfactory
- 7. Selection Interview
(Passing mark :)

Very Good	Good	Unsatisfactory

(B) Additional Remarks

During impromptu talk, Mr performed very well and

(C) Recommendation

- | | | |
|-----------------------------|--|---------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Recommended for appointment | Recommended to be waitlisted for appointment | Not recommended for appointment |

(Chairman)

(Member)

(Member)

(Secretary)

Date: /2018

Please tick as appropriate

* Please delete as appropriate

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