

# 社會保障助理 (SSA) 面試攻略

# 社會保障助理 – 遴選面試

- 一般資料
  1. 形式 - 個別面試 (三至四名考官對一名考生)
  2. 長度 - 約十五分鍾
  3. 語言 - 廣東話 (80%) 及英文 (20%)
  4. 備註 - 只設一輪面試，通過即可獲聘書

# 社會保障助理 – 遴選面試

- 面試流程
  1. 考生自我介紹 (廣東話 / 英文)
  2. 考生過往工作經驗 / 學業 (英文 / 廣東話)
  3. 社署及職系相關知識 (英文 / 廣東話)
  4. 情景題及追問 (廣東話)
  5. 時事題 (英文 / 廣東話)



# 過往面試題目 (資源來源: 2017、2018年考生)

# 社會保障助理 – 過往面試題目

1. 請用一分鐘介紹自己 (廣東話 / 英文)
2. 綜緩的全名是什麼? (廣東話)

3.

4.

5.

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7.

# 社會保障助理 – 過往面試題目

1.

2.

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# 社會保障助理 – 過往面試題目

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# 重點政策及資訊

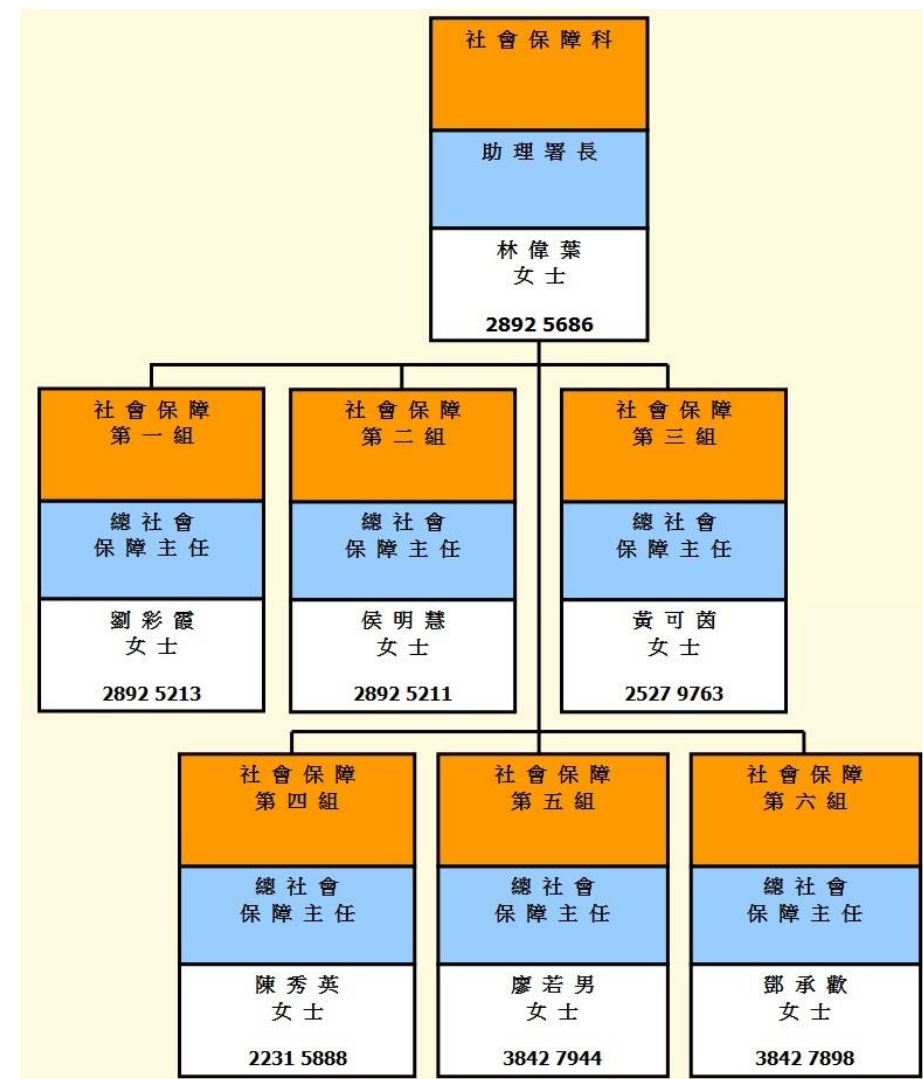


# 香港社會保障制度

1. 香港社會保障制度的目標，是協助社會上需要經濟或物質援助的人士，應付基本及特別需要
2. 七十年代起，因應六七暴動、政府管治方針轉變等，港英政府開始拓展社會福利制度，推行公共援助計劃（即綜援前身）、公共房屋計劃、九年免費教育等措施
3. 現時香港社會保障主要包括綜合社會保障援助計劃（綜援）、公共房屋、公營醫療等，當中綜援及公共福利金由社會福利署負責管理

# 社會福利署

1. 社會福利署負責家庭及兒童福利、安老服務、青少年服務、違法者服務等一系列工作，惟社會保障助理基本上會被派往社會保障科
2. 社會保障科負責執行各項社會保障計劃，由助理署長及總社會保障主任領導
3. 截至2020年3月，社會保障科轄下設有42個社會保障辦事處 (Field Unit / FU)，負責辦理綜援、公共福利金等申請



# 社會保障科 - 社會保障助理

1. 社會保障科負責向市民提供社會保障服務，包括綜援、高齡津貼（生果金）、傷殘津貼、長者生活津貼、學前教育資助、暴力及執法傷亡賠償、交通意外傷亡援助等
2. 社會保障助理主要負責各社會保障計劃援助申請和覆查工作，以搜集和查核申請人資料，並向上級呈交調查報告及建議，考慮是否批准發放援助
3. 有需要時，亦須協助申請人獲得社會保障計劃範圍以外的其他服務，如轉介社工跟進
4. 同時，於在香港發生災難事件時，社會保障助理亦須參與當中的緊急救濟服務

# 綜合社會保障援助計劃 (綜援 / CSSA)

1. 綜援計劃以入息補助形式，援助因年老、殘疾、患病、失業、低收入或其他原因引致經濟出現困難的人士，讓他們能應付生活上的基本需要
2. 申請人無須供款，但須 **(1) 為香港居民、(2) 符合居港規定、(3) 通過經濟狀況調查 及 (4) 符合適用於身體健全成人的附加準則**
3. 截至2020年1月，申領綜援個案有219,677宗，共有310,714名受助人；個案類別中以「年老」為大多數，佔所有個案約60%，其次為「健康欠佳」(10%)、「單親」(10%)、「永久性殘疾」(7.6%)、「失業」(5.7%) 等

# 綜援計劃 - 申請前居港規定

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# 綜援計劃 - 申請前居港規定 (日數計算)

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# 綜援計劃 - 經濟狀況調查

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# 綜援計劃 - 經濟狀況調查 (入息審查)

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# 綜援計劃 - 經濟狀況調查 (資產審查)

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# 綜援計劃 - 經濟狀況調查 (資產審查)

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# 綜援計劃 - 經濟狀況調查 (資產審查)

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# 綜援計劃 - 身體健全成人的附加準則

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# 綜援計劃 - 自力更生支援計劃

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# 綜援計劃 - 援助金

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# 綜援計劃 - 標準金額

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# 綜援計劃 - 補助金

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# 綜援計劃 - 特別津貼

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# 綜援計劃 - 醫療費用豁免

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# 綜援計劃 - 領款期間居港規定

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# 綜援長者廣東及福建省養老計劃

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# 綜援計劃 - 有用資訊

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# 公共福利金計劃

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# 面試準備心得

# 面試準備心得

1. 衣著務必得體，建議穿上西裝
2. 請提早到達考場，並在面試前關上手提電話

3.

4.

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5.

# 其他查詢及支援

凡購買本攻略之用戶，均可獲**CSRADAR**就投考公務員之免費線上支援服務，助你解決疑難。如有任何問題或查詢，歡迎以下列電郵地址聯絡我們，我們會三日內回覆，祝閣下投考成功。

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